



**UNIVERSITÀ DI PAVIA**  
**INTERNATIONAL STUDENTS WELCOME WEEK**

**Settling in Pavia, practical  
information**



# TAX CODE

All International students must have the **Tax Code** [it. **Codice Fiscale**]

Necessary to:

- Sign a rental agreement
- Buy a SIM card
- Register to SSN
- Apply for the Residence permit

NON-EU students



Copia per il richiedente

CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE

CODICE FISCALE		[REDACTED]	
COGNOME		[REDACTED]	
NOME		[REDACTED]	
CATEGORIA DI INTERESSI DI NAZIONALITÀ		MEMBRO DI NAZIONALITÀ	
LIBIA		EE	
DATA DI NASCITA		[REDACTED]	
06/07/1996		[REDACTED]	
DATA		21 OTTOBRE 2020	
IL FUNZIONARIO		[REDACTED]	
[REDACTED]		[REDACTED]	

AVVERTENZE

Questo certificato attribuisce il codice fiscale e i dati ad esso associati, registrati in Anagrafe Italiana. Lo stampo del codice fiscale nel formato bar-code (libria o barree) va consegnato all'ufficio, al pari del possesso di codice fiscale e della Tesoro Sanitario.

AGE DIREP/REGISTRO UFFICIALE, 100069021-10 2020-12  
Identificativo certificato: 430566



# TAX CODE

## INSTRUCTIONS:



**Degree seeking students** can request the Tax Code:

- To the Italian Embassy during visa application or DoV request
- After enrolment, via email at [dp.pavia.utpavia@agenziaentrate.it](mailto:dp.pavia.utpavia@agenziaentrate.it)

**Exchange students** upon their arrival will be directly provided with their Tax Code by the International Mobility Office via email.



# HEALTH INSURANCE

**All International students** must cover the whole length of their studies in Italy with a Health Insurance.

**EU students:** European Health Insurance Card (EHIC), gives you access to immediate necessary care under the same conditions as Italian citizens.





# HEALTH INSURANCE

## INSTRUCTIONS:



**Non –EU students:** being covered by a Health Insurance is compulsory in order to apply for the Residence Permit.

- Register with the Italian National Health Service (“Servizio Sanitario Nazionale-SSN”). Cost: €149,77
- Register with PosteSalute, the Post Office Health Insurance, at Poste Italiane
- Purchase a private Health Insurance



# HEALTH INSURANCE

CONTI CORRENTI POSTALI - Assistenza di versamento - Rassegna Poste		CONTI CORRENTI POSTALI - Rassegna di versamento - Rassegna Poste		CONTI CORRENTI POSTALI - Rassegna di versamento - BancoPosta	
€ sul C/C n. _____ di Euro _____,00		€ sul C/C n. _____ di Euro _____,00		€ sul C/C n. _____ di Euro _____,00	
IMPORTO IN LETTERE _____ INTESTATO A _____ CAUSALE _____		IMPORTO IN LETTERE _____ INTESTATO A _____ CAUSALE _____		TD 123 IMPORTO IN LETTERE _____ INTESTATO A _____ CAUSALE _____	
ESEGUITO DA _____ VIA - PIAZZA _____ CAP _____ LOCALITÀ _____		ESEGUITO DA _____ VIA - PIAZZA _____ CAP _____ LOCALITÀ _____		ESEGUITO DA _____ VIA - PIAZZA _____ CAP _____ LOCALITÀ _____	
BOLLO DELL'UFFICIO POSTALE		BOLLO DELL'UFFICIO POSTALE		BOLLO DELL'UFFICIO POSTALE	
				IMPORTANTE! NON SCRIVERE NELLA ZONA SOTTOLINEATA	
				123>	

This is a *bollettino postale*



# RESIDENCE PERMIT

**All Non-EU students** must apply for a Residence Permit within 8 days from arrival in Italy.

BOOK HERE:



International Student Helpdesk, located at the Police Station (Questura, Via Rismondo 68, Pavia).

Once the KIT has been filled in, you must hand it in to the Post Office (Piazza della Posta 1, Pavia) in order to send it to the Immigration Authorities. Cost **146,92 €**.





# RESIDENCE PERMIT

## Required documents:

- Photocopy of your passport (without blank pages)
- Photocopy of a health insurance policy (public or private) or receipt of the payment of SSN registration
- Proof of enrolment at the University of Pavia
- Proof of accommodation
- Proof of economic support
- A 16€ revenue stamp [it. *Marca da bollo*]





# RESIDENCE PERMIT

06073632967-1  
PASSWORD

180000419622  
USER ID

Posteitaliane

Assicurazione **ASSICURATA** RICEVUTA

Si prega di compilare a cura del richiedente e produrre o stampare

G.S.A. per conto della Questura di [REDACTED]

Viale Trastevere 191  
Via Po 228  
00155 ROMA RM

MINISTERO  
L. 11.02.2011  
MILANO  
Polizia  
e Zecchi  
nello S





# My suggestion

1. Request and obtain *Codice Fiscale*
2. Pay the National Health System (SSN) registration. **KEEP THE PAYMENT RECEIPT!**
3. Apply for the residence permit
4. Complete the National Health System registration at the Local Health office (ASST)



# ATENEIO+ CARD

CARD ATENEIO+ is an **prepaid reloadable credit card**, issued without activation costs by Banca Popolare di Sondrio. Once activated, it will be used automatically by the University to credit any refunds, scholarships and sums due for student collaborations.

INSTRUCTIONS:



It can also be used in stores in contact less mode, for internet purchases and is designed to be able to access a **wide range of services** in the future.





# WELCOME GUIDE

CHECK THIS OUT:





**Thank you for your attention!**

**Eleonora – Welcome Office**